

Intake Form

Date: _____

Day / Month / Year

Client Name: _____ DOB: _____

Partner's Name(s) (if relevant): _____ DOB: _____

Gender Identity: Male Female Transgender Non-binary Intersex Prefer not to say

Address: _____ City: _____

Postal Code: _____

Email Address: _____

Home phone #: (_____) _____

Okay to leave a message? Yes No

Alt Phone #: (_____) _____

Okay to leave a message? Yes No

Emergency Contact: _____

Phone: _____

Relationship to Client: _____

Additional Information:

1. Have you been involved in therapy or counselling before? Yes No

If yes, when: _____ Where: _____

Reason(s) _____

What was your experience like? _____

2. What symptoms and concerns would you like to address in counselling? _____

3. Expectations/hopes from therapy? _____

4. Have you had any recent thoughts of suicide/self-harm? _____

5. Please list any medical or mental health diagnosis you have had that feel relevant to counselling:

6. Medications you are presently taking: _____ Amount: _____

7. How did you find out about us? _____

Therapy Agreement & Informed Consent

What is Clinical Counselling?

Clinical counselling helps people improve their mental, emotional and physical health while encouraging positive relationship with self, others and the larger community. The building of a trusting and comfortable relationship between client(s) and counsellor is important as counselling may cover topics of distress, therefore questions or comments on the counselling process are invited at any time.

Benefits of Therapy/Risks of Therapy:

Benefits include gaining personal insights, learning new and positive ways to cope or to solve problems, developing new skills, changing unwanted behaviours, and reduction of emotional, mental, and physical distress (BCACC, 2007).

Risks may include evoking strong emotions or difficult memories, changing beliefs or behaviours, and relating to others in different ways. Most people who take these risks usually find that therapy is helpful. You can continually discuss any concerns you are having with your therapist.

Some therapies such as OEI, EMDR, or Clarity Direct Neurofeedback, may have side effects such as spacyness, headache, temporary increase in symptoms, dreams/nightmares, nausea, or tiredness. These are all temporary. Please inform Natalie if you experience any of these after session.

Cost

The cost of a 50 minute individual counselling session is \$130 +GST. If we decide to meet for a longer session, the bill is prorated on the hourly fee. Couple sessions are \$140 + GST and have an additional one-time assessment fee of \$90 +GST. Clarity Direct Neurofeedback is \$110 +GST for a half hour session, or \$150 + GST if done within the 50 minute clinical counselling session.

Payment is requested by cheque or cash at the end of each in-person appointment. Payment can also be made through Interac e-transfer (this payment method is requested at the start of each session). Video or phone counselling must be paid at the start of each session through Interac e-transfer.

Advance notice of at least 24 hours is required to cancel an appointment.

You will be billed for the full cost of appointments that are cancelled with less than 24 hours notice.

*** Please initial here that you have read and agree to this cancellation policy _____**

Your time is reserved exclusively for you and therefore is not available to others. If you are late to your appointment, this will come off of your session time.

Collection and Storage of Personal Information:

Storage and collection of client information is in accordance with the personal information protection act (PIPA) and in accordance with the CCC guidelines. If you have any questions regarding this, please talk to Natalie directly.

All of your information is kept in your file which may be stored electronically on a secure encrypted server maintained by Google Drive or physically in a locked filing cabinet in my office.

* Accounting records kept via Quickbooks meet online security standards, but at this time are not PIPA compliant. If you have any concerns about this, please contact Natalie directly and she can input records without your name disclosed.

Complaints or Questions:

If you have a complaint or question, please feel welcome to talk to Natalie first. If you would like to talk to someone else, you can contact the Canadian Counselling Association at 1-(877)-765-5565.

Confidentiality:

Information about counselling sessions will not be released to anyone without your informed, voluntary, and written consent. Exceptions are:

- When there is suspicion or disclosure of abuse of vulnerable persons, such as a child or elderly person
- Threat or danger to self (suicide risk, driving while intoxicated/drugged)
- Threat to other (homicide risk and duty to warn, intent to have unprotected sexual contact or share IV drug needles, when infected by HIV and/or diagnosed with AIDS)
- Consultation with colleagues for the purpose of maintaining service quality (client name remains anonymous)
- Couples therapy- If the couple decides to have some individual sessions, content in those individual sessions will be considered to be part of couples therapy, and may be discussed in our joint sessions.
- When records are subpoenaed by court order

An additional exception may be made if the counselling is being paid for by a third party (such as an EAP). This will be discussed with you at the onset of counselling. Please note that the confidentiality of electronic communication cannot be guaranteed due to the nature of electronic communication. All efforts will be made to keep communication confidential on the behalf of Revive Counselling.

Online Therapy (Optional):

Online therapy is an alternative to in-person therapy sessions.

- The laws that protect the confidentiality of personal information also apply to online therapy. As such, the information disclosed during the course of therapy or consultation is generally confidential. However, there are both mandatory and permissive exceptions to confidentiality, which are described above.
- There are risks and consequences of participating in online therapy, including, but not limited to, the possibility, despite best efforts to ensure high encryption and secure technology on the part of my counsellor, that: the transmission of my information could be disrupted or distorted by technical failures; the transmission of my information could be

interrupted by unauthorized persons; and/or the electronic storage of my medical information could be accessed by unauthorized persons.

- There is a risk that services could be disrupted or distorted by unforeseen technical problems.
- Online therapy based services may not be as complete as face-to-face services. If your counsellor believes you would be better served by another form of therapeutic services (e.g. face-to-face services) you will be referred to a professional who can provide such services in your area, or recommended to switch to this form of therapy with your current counsellor if reasonably possible.
- There are potential risks and benefits associated with any form of psychotherapy, and despite your efforts and the efforts of your counsellor, your condition may not improve, and in some cases may even get worse.
- Online therapy does not provide emergency services. If you're experiencing an emergency situation, you can call 911 or proceed to the nearest hospital emergency room for help. If you are having suicidal thoughts or making plans to harm yourself, you can call the Crisis Centre at 1-800-784-2433 for free 24 hour support. Clients who are actively at risk of harm to self or others are not suitable for online therapy services. If this is the case or becomes the case in the future, your counsellor will recommend more appropriate services.
- There is a risk of being overheard by anyone near you if you are not in a private room while participating in online therapy. You are responsible for (1) providing the necessary computer, telecommunications equipment and internet access for your online therapy sessions, and (2) arranging a location with sufficient lighting and privacy that is free from distractions or intrusions for your online therapy session. It is the responsibility of the psychological treatment provider to do the same on their end.

Contact Information: (604-454-4516)

- When I am unavailable / in session, please leave a telephone message. I will return your call as soon as possible.
- In case of emergency, please call the Fraser Health Crisis Line 1-877-820-7444.
- If you believe that you cannot keep yourself safe, please call 911, or go to the nearest hospital emergency room for assistance.

Your Rights & Privileges: You may ...

- ask questions about what happens in therapy, and discuss the direction of therapy.
- decide when therapy will end.
- receive a copy or prepared summary of your records to be made available to another health care provider. An appropriate fee will be charged for any professional time spent in responding to information requests.
- You may withdraw this consent at any time. Please provide this in writing wherever possible.
- You have the right to refuse particular counselling interventions.

My Education & Approach to Therapy:

Natalie Dressler, MA, CCC, TTTC-CT

- Master of Arts in Counselling Psychology- Trinity Western University
- Canadian Certified Counsellor- Canadian Counselling Association - #5736
- OEI (Observed Experiential Integration) Certification- Level I & II
- Sensorimotor Psychotherapy Certification- Level I
- Clinical Traumatologist – Traumatology Institute of Canada
- Clarity Direct Neurofeedback Practitioner
- EMDR (Eye Movement Desensitization Reprocessing) – Basic Training
- Gottman Method - Couples Counselling Level I & II
- Janina Fisher -Working with the Neurobiological Legacy of Trauma Series- Level II & III
- Internal Family Systems Online Training- Year 1
- Internal Family Systems Continuity Program

My approach to therapy is guided by client needs and preferences. Some therapies used may include internal family systems therapy, sensorimotor psychotherapy, clarity direct neurofeedback, EMDR, OEI, attachment theory, Gottman method couples counselling, solution focused therapy, art therapy, cognitive-behavioral therapy, as well as techniques such as mindfulness, visualization, journal-keeping, and bibliotherapy.

Clients with Addictions Concerns:

Clients must not be affected by substances at the time of the counselling appointment. This typically requires that a client is sober for 24 hours before the time of the appointment. Please talk to Natalie if you have any concerns about this.

Consent to Treatment:

Before you sign below, please ask any questions you may have of this document.

- I have read, understood, and agree to accept counselling services as described here.
- I consent to receive electronic communication from Natalie (ie. email correspondence).

Date: _____ Client 1: _____

 Print Name Sign Name

Date: _____ Client 2: _____

 Print Name Sign Name

Date: _____ Therapist: _____

 Print Name Sign Name